



Larwood Academy Trust

Executive Headteacher: Mr Sean Trimble | B.Ed (hons) MA NPQH |

WEBB RISE, STEVENAGE, HERTFORDSHIRE, SG1 5QU
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Larwood School

Deputy Headteacher: Mr Pierre Van Der Merwe | BA, NPQH |

Brandles School

Headteacher: Mr David Pearce | BA (hons), PGCE, NPQH |

What We Know About Ourselves-Larwood School Self Evaluation Series 2020-21

Larwood School Context and Generic Profile-Please see separate document.

NB-This year we have introduced the use of **KISS** to assist our self-evaluation review process:

K-Keep it

I-Improve (by doing what and what would be the expected outcome)

Start-a different way of working or project to assist this area, outlining the reasons and outcomes

Stop it! With reasons for this.

Safeguarding.

What has been working well and therefore we will Keep!

- Although a very new change of practice in the last few weeks of term, we will be keeping the combined safeguarding/Children Causing Concern/Behaviour meeting on a Friday. We discussed that our CCC meeting on a Friday discusses the same children who are on the safeguarding meeting on a Monday morning. Therefore, we trialed a new agenda format for looking at whole school →classes →individuals. This gave us a better overview of where incidents were occurring, actions as well as our usual comprehensive safeguarding overview. We also added teacher feedback from the week for each pupil on our safeguarding list as this gives their insight as a professional who knows and sees the child daily. **IMPACT**-We are able to take those insights and add them to the 'puzzle' of what that child/family needs.
- Continuation of the Monday morning meeting with the safeguarding team to discuss any safeguarding matters that had arisen over the weekend will remain in place. **IMPACT**-we are able to react quickly to those issues that arrive due to weekend events which we then have a greater chance of solving quicker.

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- As the year progressed, Marcus Mckechnie who joined the team late last academic year developed in his practice and was able to take on more responsibility in terms of day to day support with acting on record of concerns, meetings with parents and pupils and the associated paperwork. He has begun to attend CIN meetings as an observer with a view to being able to represent the school on his own in the future at these meetings. **IMPACT**-We are able to continue to expand the team, deal with issues efficiently and provide a sustainable system of quality support in the future.
- Handover to all secondary schools occurred in July – This is our practice for exiting pupils so new school can put in strategies to support the pupil and family and makes safeguarding staff at Larwood available at the new school year **IMPACT**-all schools which receive a child from Larwood have full details of what works, what doesn't and relevant background that supports the best possible transition process.
- CP handovers have been booked for Inset day with all teachers and LASAs in preparation for class changes in September.
- Sian Ford will attend all core group meeting, CIN meetings and conferences held over the summer holidays to deliver an invaluable in person viewpoint from school.
- During Lockdown all children who were on our CP or CCC list were contacted a minimum of once per week. All children who were on the list were offered a place in school as vulnerable children and any who weren't able to or didn't want to were seen through daily teams meeting from the class team. **IMPACT**-quick adaptation ensured continued high standards of appropriate contact and safeguarding vigilance for all families. All CIN/CP meetings took place over teleconference. Meetings with families took place over Microsoft Teams and a few doorstep visits were also arranged
- Staff continued to make ROC's via email or telephone if necessary during lockdown and the above changes to practice were included in the updated CP Policy. Changes to the policy also included how to keep safe online for our staff and pupils as much of our communication and teaching took place online.
- Food and gift parcels containing gift cards were arranged for any family who struggled financially, many from our CCC list. Families were also given food parcels at Easter and Summer holidays. **IMPACT**-No Larwood (or Brandles) School family went hungry during the various pandemic phases.

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- Weekly audit of ROCs with relevant feedback given to staff
- Half termly whole file audits completed by Bianca Osobu and Sian Ford

What didn't go according to plan with reference to Improve/Start/Stop

- START – Pierre VanDeMere needs to access level 2 safeguarding training and join the team.

Next Steps for 2021-22.

Description	Desired impact	Indicators for success	Any cost?
New Starter admission meeting in lieu of Friday meeting in Summer 2	All relevant staff will have a comprehensive overview of new pupils/needs and early actions such as interventions needed	All staff included in handover Early interventions More robust overview of needs from all of SLT not just those involved in admission process	nil

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